

THE CITY OF BERGAMO

If you would like to discover the city of Bergamo and its hinterland, please find some useful information at the following link <http://www.visitbergamo.net/en/>

CONFERENCE VENUE

Please have a look at the CIRP IPSS 2016 interactive map:

<https://www.google.com/maps/d/viewer?mid=1e3fNb3kE5TGpSRe-UA4aNKSBkg8&usp=sharing> (only google account). On the map you can find the main conference locations, including:

- the welcome reception location: Chiostro di Santa Marta (piazza Vittorio Veneto 8, Bergamo)
- the main conference venue: University of Bergamo Humanities Campus (piazzale Sant'Agostino, Bergamo)
- the gala dinner restaurant: Taverna Colleoni dell'Angelo (Piazza Vecchia, Bergamo Alta)
- the special buses pick-up service stop: Centro Congressi Giovanni XXIII (Viale Papa Giovanni XXIII 106, Bergamo)

WELCOME RECEPTION

The welcome reception will be hosted at the Santa Marta Cloister

(<http://www.visitbergamo.net/en/object-details/3160-santa-marta-cloister/>) in the Bergamo downtown central area.

The reception will start at 6:30pm and will continue until 10:30pm.

TRANSPORT TO CONFERENCE VENUE FROM CITY CENTER

For the convenience of our conference attendees staying at the hotels in the Bergamo downtown city center (NH hotel, Mercure, Cappello D'oro, Arli, etc), we will be providing shuttle service to and from the University of Bergamo Humanities campus on the main conference days. The conference venue can be easily reached also on foot (30 minutes from city center).

Pick-up and drop-off will all be at the Centro Congressi Giovanni XXIII parking (Viale Papa Giovanni XXIII, 106 - which is located in front of the Mercure and NH Hotels) and when specified in front of the Best Western San Marco Hotel.

Please, find the timetable attached.

WEATHER FORECAST

Weather information are available at the following link: <http://www.3bmeteo.com/meteo/bergamo>

Please note that the weather is really variable and rain is forecasted during the conference days, so bring a jacket with you.

TRAVEL AND CONTACT INFO

Additional information can be found here <http://ipss2016.unibg.it/venue.html>



PRESENTATION OF PAPERS

The program can be found here: <http://ipss2016.unibg.it/program.html>

Presentation time is critical: **each paper is allocated 20 minutes for oral sessions**. We recommend that presentation of your slides should take about 15 minutes, leaving 5 minutes for Q&A.

The person giving the presentation must be able to answer questions regarding the content of the paper and associated research.

It is important that the sessions remain on time. The session chair(s) are responsible for keeping presentations on schedule.

Please upload your presentation file to the computer in the session room before the session starts. **Each presenter must have the .ppt/.pptx version (compatible with Microsoft Office Professional Plus 2013) and the .pdf version of the presentation**, no template is provided.

Be available by your room at least 10 minutes before the start of your session. Please do not attempt to use your own computer to connect to the projector. In order to ensure a streamline schedule, please use only the conference-provided computer for displaying your presentation.

